

Notice of Funding Availability
West Virginia Health Care Authority
Early Adopter Grant Program for Health Information Exchange

The WV Health Care Authority (HCA) in collaboration with the WV Health Information Network (WVHIN) is providing financial assistance to hospitals located in WV to achieve connectivity with the WVHIN's full service Health Information Exchange (HIE). The HIE enables providers to electronically share and query available patient health information within the network.

By the end of the award period (no later than June 30, 2013), the hospital must complete the interface implementation and be connected to the full service HIE.

Limited funding is available. There is no guarantee applicants will receive financial assistance or receive the entire amount requested.

Key Dates

Award Period: January 25, 2013 – June 30, 2013

Application Deadline: February 25, 2013

Grant Awards Announced by: March 1, 2013

Grant Agreement End Date: No later than June 30, 2013

Program Details

Individual Hospital Award Amount: Up to a maximum of \$50,000

Cost Share (Matching) Requirement: A minimum of 20% cost share is required based on total project cost (see eligible expenses below).

Example: Project total cost = \$60,000 with 20% Cost share funds = \$12,000 (\$60,000 X 20%), Maximum grant award = \$48,000 (\$60,000-\$12,000).

Eligible Expenses

The grant program will cover costs necessary to connect to the full service WVHIN HIE on or before June 30, 2013. Eligible expenses include:

1. Costs for EHR vendor consultant services and associated implementation and upgrade fees
2. Costs for hardware and software necessary for connectivity to the WVHIN HIE
3. Costs for training associated with the implementation and use of the HIE

Costs not covered by the grant are on-going maintenance and support, internal personnel and indirect costs or an indirect cost rate.

Requirements for Grant Request

The following forms are required to be submitted:

1. **Application** – Application and instructions can be downloaded via the HCA website at www.hca.wv.gov under *Grant Program for HIE*.
2. **WVHIN Readiness Assessment** – The Provider Connectivity Readiness Assessment can be downloaded via the HCA website at www.hca.wv.gov under *Grant Program for HIE*.
3. **WVHIN Participation Agreement** (Full Service) – The Participation Agreement can be downloaded via the HCA website at www.hca.wv.gov under *Grant Program for HIE*.

Applicants must be registered and in good standing with various state and federal entities.

Send grant application and other required documents via mail or courier to:

WV Health Care Authority
Attn: Grant Program for Health Information Exchange
100 Dee Drive
Charleston, WV 25311-1600

Application Evaluation process

Applications will be dated and time stamped upon receipt. Each submission will be reviewed for “completeness”. In order for an application to be considered “complete”, all required forms must be filled out in their entirety and include

signatures. HCA and WVHIN staff will review applications for reasonable costs and appropriate timeline.

HCA and WVHIN staff will make recommendations of acceptance to the HCA Board Chair. Once approved, the hospital will be notified and a grant agreement will be negotiated prior to work beginning on the project. Official approval is obtained when the HCA Board Chair signs the grant agreement. A fully executed copy of the grant agreement will be sent to the grantee upon approval.

Payment Methodology

Payment will be on a reimbursement basis and only after successful connection to the WVHIN HIE occurs. Grantee must submit an invoice for reimbursement of actual costs not to exceed the grant award amount. In addition to the invoice, a general ledger report must be attached as well as copies of all invoices/receipts to document the cost share and charges to the grant. Invoices and all other acceptable supporting documentation must be submitted no later than July 15, 2013.

Closeout

Along with an invoice and expense documentation, a questionnaire will also be due within 30 days of the end for the award or July 15, 2013, whichever occurs first.

Compliance with WV Code 12-4-14 is required concerning financial reporting unless exempt. Grantees receiving less than \$50,000 in state funds or grants in a state fiscal year (July 1 – June 30), must submit a sworn statement of grant receipts and expenditures. Grantees receiving \$50,000 or more in state funds or grants in a fiscal year (July 1- June 30), must submit a disbursement of state grant funds report.

Contact for Questions:

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